

TO WHOM IT MAY CONCERN

26th October 2015

Dear Sirs,

RE: LONDON BUSINESS SCHOOL

Includes: *London Business School, London Business School Trading Company Ltd, London Business School Anniversary Trust, Centre for Management Development Ltd and London Business School Students Association and/or Subsidiary Companies*

We act as Insurance Brokers for the above and as such can confirm that we arrange the following insurance on their behalf:

GROUP TRAVEL INSURANCE

INSURER	Chubb Insurance Company of Europe SA		
POLICY NUMBER	64779986		
PERIOD OF COVER	1 st November 2015 to 31 st October 2016 both dates inclusive		
INSURED PERSONS	Any person travelling at the request of the Insured, including trips arranged by the Students Association		
OPERATIVE TIME	Foreign and Domestic Business Travel including Incidental Holiday		
BENEFITS (PER CAPITA)	Personal Accident benefits		
	1. Accidental Death	£	50,000
	(In respect of children under the age of 16 the Death Benefit is restricted to £20,000)		
	2. Loss of one or more Limb and/or Loss of Sight	£	50,000
	3. Paraplegia	£	50,000
	4. Quadriplegia	£	125,000
	5. Permanent Total Disablement from usual occupation (in respect of persons not gainfully employed, cover is restricted to any and every occupation)	£	50,000
	6. Permanent Partial Disablement	£	50,000
	7. Total loss of hearing in both ears	£	50,000
	8. Total loss of hearing in one ear	£	12,500
	9. Temporary Total Disablement – max 104 weeks	£	100 p.w.
	Other Travel benefits include		
	<i>Medical</i>		
	Overseas Medical Expenses, Emergency Repatriation Expenses and Travel Expenses	£	Unlimited
	Search and Rescue Expenses	£	25,000
	<i>Property</i>		
	Personal Property	£	10,000
	Single Article Limit	£	3,000
	Delayed Personal Property	£	2,000
	Loss of Travel Documents	£	2,000

James Hallam Limited
Saxon House
Duke Street
Chelmsford
Essex
CM1 1HT
Telephone: 01245 204555
Fax: 0871 277 2855
www.jameshallam.co.uk

Loss of Keys	£	1,000
Business Equipment:	£	3,000
<i>Money</i>		
Money	£	10,000
Cash Limit	£	3,000
<i>Travel Disruption</i>		
Cancellation, Change of Itinerary, Curtailment, Rearrangement and Replacement Expenses	£	10,000
Travel Delay - £50 for each full consecutive period of four hours up to £600		
Personal Liability (any one event)	£	5,000,000
Legal Expenses	£	50,000
Kidnap or Extortion Consultants' Costs, Expenses and Payment – details available on request to Andrew Baker at James Hallam Ltd		
GEOGRAPHICAL LIMITS	Worldwide but excluding trips to Iraq, Afghanistan, Cuba & Iran without prior notification and approval by the Insurers	
EXCESS	Nil	

Chubb provide a range of medical and travel assistance services supported by a 24 hour emergency helpline. If an Insured Person is traveling on an Insured Journey and requires assistance, Chubb Assistance must be informed immediately or as soon as reasonably possible of any situation that may give rise to a claim by contacting the Chubb Assistance 24 hour emergency helpline by telephone or e-mail

Telephone Number - +44 (0) 207 895 3364

E-mail Address – medicalassistance@chubb.com

Full details of these assistance services are shown on the following pages

Full details including terms and conditions are provided by the Policy Document. Alternations may be made during the period of cover. Any expiry date shown represents the normal expiry date of the policy. In some circumstances, such as in the event of non-payment of premiums due, cancellation could occur before the normal renewal date.

We trust that the above is satisfactory for your purposes but should you have any queries, please do not hesitate to contact us.

Yours faithfully,



Chris Brinck-Johnsen, Cert CII

Account Handler

Direct Tel **01245 204565**

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